

	As required by ISO 9001 Effective date - _____ 2014	IC-81/02 Version 01 Changed pages 00/02
	The Executive Committee of Ivano-Frankivsk City Council	
	INFORMATION CARD Issuance of a list of restrictions on the rights to land and existing land servitudes	

Original: Authorized Representative for QMS Matters
copies: according to the register of mailing

Created by:	Checked by:	Approved by:
Head of Department of State Land Agency in Ivano-Frankivsk _____ Ozarko L. "___"_____ 2014p.	Authorized Representative for QMS Matters _____ Lys A. "___"_____ 2014 p.	Mayor _____ Anushkevychus V. "___"_____ 2014 p.

1	Body providing the service	Department of State Land Agency in Ivano-Frankivsk
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
3	The documents required for obtaining administrative services	1. Application. 2. Documentation of Land Management (original). 3. Certificate from urban cadastre. 4. A copy of passport, certificate of identification number (for individuals) or registration documents of business entity (for legal entities). Note: Copies of the documents shall be submitted with the originals (for verification) or notarized.
4	The procedure and method of submitting documents	Personally or by procurance (notarized)
5	Payment	Free
6	Term	10 days
7	Service result	The list of restrictions on the rights to land and available land servitudes
8	Method of obtaining response (output)	Personally or by procurance (notarized)

9	Legislative and regulatory basis	<ol style="list-style-type: none">1. The Land Code of Ukraine.2. Law of Ukraine "On Land Management."3. Law of Ukraine "On Public Appeals."4. Resolution of CMU of May 25, 2011 N 559.5. Decree of the State Land Committee of Ukraine of October 8, 2009 № 5346. Decree of the State Land Committee of Ukraine of December 29, 2008 № 643
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