

 524	As required by ISO 9001 Effective date - _____ 2014	IC-41/03 Version 01 Changed pages 00/02
	The Executive Committee of Ivano-Frankivsk City Council	
	INFORMATION CARD Issuance of permits to city carriers	
Original: Authorized Representative for QMS Matters copies: according to the register of mailing		

Created by:	Checked by:	Approved by:
Head of Department of public utilities, transport and communications _____ Smushak M.	Authorized Representative for QMS Matters _____ Lys A.	Mayor _____ Anushkevychus V.
"___" _____ 2014p.	"___" _____ 2014 p.	"___" _____ 2014 p.

1	Body providing the service	Department of public utilities, transport and communications
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00

3	The documents required for obtaining administrative services	<ol style="list-style-type: none"> 1. Application for participation in the competition on conveyance of passengers on city routes of general use. 2. Questionnaire to apply for participation in the tender, in the established form. 3. A copy of an extract from the Unified State Register of legal entities and natural persons - entrepreneurs (Nezalezhnosti Str., 9, tel.55-21-73). 4. Notarized copy of a license to provide services for passengers. (If the carrier-applicant is involved in a number of competitions that are held at one meeting of the Competition Committee, a copy of a license to provide services for passengers shall be submitted in a single copy). 5. A list of vehicles that are available for use on the bus route indicating the make, model, passenger capacity (with a note "with driver's seat / without driver's seat»), VIN-code of the vehicle, state number plate, year of production of the vehicle. 6. Copies of license cards for vehicles that are offered to carry out transportation (Ukrtrans inspection, Ivano-Frankivsk, Topolyna Str., 4, tel.55-45-65). 7. Document confirming payment for the competition. 8. Copy of certificate on vehicle registration or temporary registration certificate of buses available for use on the route. 9. A list of vehicles adapted for the transportation of persons with disabilities, offered to work on a bus route, or written information on their absence. 10. Copy of staffing, tax calculation of amounts of revenue accrued (paid) for the benefit of taxpayers and amounts got from their taxes (form # 1DF) for the last two quarters full. <p>Note: Documents for the contest are accepted within 30 days from the date of announcement of the competition.</p>
4	The procedure and method of submitting documents	Personally or by procurance (notarized)
5	Payment	<p>The cost of paying for the participation in the competition is determined by the decision of the Executive Committee of the City Council.</p> <p>b /a 31512931700002 IFO 836014 USREOU 20568100</p>
6	Term	30 days after disclosure of competition offers
7	Service result	The contract for the carriage of passengers by road transport on city routes and permission to route transportation
8	Method of obtaining response (output)	Personally or by procurance (notarized)
9	Legislative and regulatory basis	<ol style="list-style-type: none"> 1. The Law of Ukraine "On Automobile Transport". 2. CMU Resolution of December 3, 2008, № 1081 "On approval of the competition "Conveyance of passengers on the bus route of general use", as amended by Resolution of the Cabinet of Ministers of Ukraine of April 8, 2013, № 233.