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The Executive Committee of Ivano-Frankivsk City Council

INFORMATION CARD
Approval of passport for summer trading platform

Original: Authorized Representative for QMS Matters

copies: according to the register of mailing

Created by:	Checked by:	Approved by:
Acting Director of the Department of City Planning and Architecture _____ Gaydar V. "___"_____ 2014p.	Authorized Representative for QMS Matters _____ Lys A. "___"_____ 2014 p.	Mayor _____ Anushkevychus V. "___"_____ 2014 p.

1	Body providing the service	Department of City Planning and Architecture
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
3	The documents required for obtaining administrative services	1. Application addressed to the Head of the Department of City Planning and Architecture, telephone number. 2. Certified in the established procedure copies of extract / excerpt / certificate of registration of a business entity in Ukraine. 3. Passport of summer trading platform (original in duplicate). 4. In case of reapproval of passport for summer trading platform one copy of the passport is submitted (original).
4	The procedure and method of submitting documents	Personally by the customer or by procurance (notarized)
5	Payment	Free
6	Term	10 days
7	Service result	Approved passport of summer trading platform
8	Method of obtaining response (output)	Personally by the customer or by procurance (notarized)

9	Legislative and regulatory basis	1. The Law of Ukraine "On the improvement of human settlements." 2. Decision of the Executive Committee № 152 of March 20, 2014 "On approval of the new edition of the" Regulation on the placing and the order of arrangement of summer trade platforms in Ivano-Frankivsk "
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