

	As required by ISO 9001 Effective date - _____ 2014	IC-31/13 Version 01 Changed pages 00/01
	The Executive Committee of Ivano-Frankivsk City Council	
	INFORMATION CARD Approval of land use documentation	

Original: Authorized Representative for QMS Matters
copies: according to the register of mailing

Created by:	Checked by:	Approved by:
Acting Director of the Department of City Planning and Architecture _____ Gaydar V. "___"_____ 2014p.	Authorized Representative for QMS Matters _____ Lys A. "___"_____ 2014 p.	Mayor _____ Anushkevychus V. "___"_____ 2014 p.

1	Body providing the service	Department of City Planning and Architecture
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
3	The documents required for obtaining administrative services	1. Application addressed to the Head of the Department of City Planning and Architecture, telephone number. 2. Land use documentation (developed by the project land management organization). 3. Certificate from urban cadastre. 4. Protection agreement (in the case of architectural monuments on land). 5. Updated engineering and geodetic survey with offered boundaries of land.
4	The procedure and method of submitting documents	Personally by the customer or by procurance (notarized)
5	Payment	Free
6	Term	10 days
7	Service result	Approved land use project
8	Method of obtaining response (output)	Personally by the customer or by procurance (notarized)
9	Legislative and regulatory basis	1. The Land Code of Ukraine, art. 186-1. 2. Decree of the Cabinet of Ministers № 559 of May 25, 2011 "On urban cadastre."

