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|  | As required by ISO 9001 Effective date - _____ 2014 | IC-52/03-2 Version 01 Changed pages 00/02 |
| | The Executive Committee of Ivano-Frankivsk City Council | |
| | INFORMATION CARD Approval of operation mode of the entity (when working from 22.00 p.m. till 8.00 am. (for trading facilities, services, recreation and entertainment) from 23.00 p.m. to 8.00 a.m (for institutions of restaurant industry) | |
| Original: Authorized Representative for QMS Matters copies: according to the register of mailing | | |

| Created by: | Checked by: | Approved by: |
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| Head of the Department of Trade of City Council Executive Committee _____ Ganchak O. | Authorized Representative for QMS Matters _____ Lys A. | Mayor _____ Anushkevychus V. |
| "___" _____ 2014p. | "___" _____ 2014 p. | "___" _____ 2014 p. |

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| 1 | Body providing the service | Department of Trade of City Council Executive Committee |
| 2 | Place of application and getting results of service | Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00 |

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| 3 | The documents required for obtaining administrative services | <p>1. Application of established model for setting operation mode to the Mayor.</p> <p>2. A copy of an extract from the Unified State Register of Legal Entities and Individual Entrepreneurs.</p> <p>3. A copy of the document confirming the right to use the premises (certificate of ownership, the lease (sublease) contract, etc.).</p> <p>4. Written consent indicating passport data of owners of privatized / repurchased flats, adjacent to the institution of restaurant industry, and apartments that are located above the institution of restaurant industry in the riser in case of placing institution of restaurant industry, services, recreation and entertainment in a building or attached to residential building premises.</p> <p>5. Written consent indicating passport data of owners of privatized / repurchased flats, adjacent to the institution of trade in case of its placing in a building or attached to residential building premises.</p> <p>6. Reference with a list of owners of apartments in a building, with whom it is necessary to coordinate institution placement in case of its placement in a building or attached to residential building premises.</p> <p>7. A copy of the research protocol of noise levels issued by State Sanitary and Epidemiological Service.</p> <p>Note: Copies of the documents shall be submitted with the originals (for verification) or notarized.</p> |
| 4 | The procedure and method of submitting documents | Personally or by procurance (notarized) |
| 5 | Payment | Free |
| 6 | Term | 30 days |
| 7 | Service result | Extract from the decision of the Executive Committee of the City Council on the established operation mode or refusal of its setting |
| 8 | Method of obtaining response (output) | Personally or by procurance (notarized) |
| 9 | Legislative and regulatory basis | <p>1. The Law of Ukraine of May 21, 1997 № 280/97 "On Local Self-Government in Ukraine" (as amended), Part 1 of Article 69.</p> <p>2. CMU Resolution of June 15, 2006 № 833 "On Approval of Trade and Business Trade Services Rules."</p> <p>3. Decree of the Ministry of Economy and European Integration of July 24, 2002, № 219 "On approval of rules of the institution (enterprise) catering."</p> <p>4. Decisions of ERM of November 4, 2011 № 668 "On approval of the the establishment of the operating mode of institutions of trade, restaurant industry, services, recreation and entertainment."</p> |