



As required by ISO 9001  
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The Executive Committee of Ivano-Frankivsk City Council

**INFORMATION CARD**  
**Approval for placement of bus stop complex**

**Original:** Authorized Representative for QMS Matters

**copies:** according to the register of mailing

<b>Created by:</b>	<b>Checked by:</b>	<b>Approved by:</b>
Head of Department of public utilities, transport and communications  _____ <b>Smushak M.</b>	Authorized Representative for QMS Matters  _____ <b>Lys A.</b>	Mayor  _____ <b>Anushkevychus V.</b>
"__"____ 2014p.	"__"____ 2014 p.	"__"____ 2014 p.

<b>1</b>	<b>Body providing the service</b>	Department of public utilities, transport and communications
<b>2</b>	<b>Place of application and getting results of service</b>	<b>Center of Administrative Services Delivery</b> Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: <a href="mailto:cnap@mvk.if.ua">cnap@mvk.if.ua</a> , web-site: <a href="http://www.cnap.if.ua">www.cnap.if.ua</a> <b>Working hours:</b> Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
<b>3</b>	<b>The documents required for obtaining administrative services</b>	1 Application. 2. Excerpt from the USR on the state registration of a business entity (copy). 3. Binding scheme of temporary structures (GP-1 General Plan). 4. Plan, facades (preliminary design of temporary structures). 5. Certificate of absence of indebtedness on payment to the budget issued by the tax administration. 7. Certificate stating that against the customer was not raised the bankruptcy case issued by the Department of Justice in Ivano-Frankivsk
<b>4</b>	<b>The procedure and method of submitting documents</b>	Personally by the applicant or by procurance (notarized)
<b>5</b>	<b>Payment</b>	Free
<b>6</b>	<b>Term</b>	30 days
<b>7</b>	<b>Service result</b>	Excerpt from the decision of City Council Executive Committee
<b>8</b>	<b>Method of obtaining response (output)</b>	Personally or by procurance (notarized)

9	<b>Legislative and regulatory basis</b>	<ol style="list-style-type: none"> <li>1. The Law of Ukraine "On Local Self-Government in Ukraine"</li> <li>2. Law of Ukraine "On the improvement of human settlements."</li> <li>3. Law of Ukraine "On the highways."</li> <li>4. The Law of Ukraine "On Road Traffic".</li> <li>5. Decision of Ivano-Frankivsk City Council of December 14, 2011, № 779 "On the announcement of the competition to develop preliminary design of temporary structures with stops of public transport in Ivano-Frankivsk."</li> </ol>
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