

	As required by ISO 9001 Effective date - _____ 2014	IC-31/06 Version 01 Changed pages 00/01
	The Executive Committee of Ivano-Frankivsk City Council	
	INFORMATION CARD Approval of the project of information signboards on the monument of cultural heritage	

Original: Authorized Representative for QMS Matters
copies: according to the register of mailing

Created by:	Checked by:	Approved by:
Acting Director of the Department of City Planning and Architecture _____ Gaydar V.	Authorized Representative for QMS Matters _____ Lys A.	Mayor _____ Anushkevychus V.
"__"____ 2014p.	"__"____ 2014 p.	"__"____ 2014 p.

1	Body providing the service	Department of City Planning and Architecture
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
3	The documents required for obtaining administrative services	1. Application addressed to the Head of the Department of City Planning and Architecture, telephone number. 2. Passport of the signboard.
4	The procedure and method of submitting documents	Personally by the applicant or by procurance (notarized)
5	Payment	Free
6	Term	10 days
7	Service result	Approved project of information signboard on the monument of cultural heritage
8	Method of obtaining response (output)	Personally or by procurance (notarized)
9	Legislative and regulatory basis	1. The Law of Ukraine "On Advertising". 2. "Common rules for outdoor advertising," approved by the Cabinet of Ministers of Ukraine of December 29, 2003 № 2067. 3. "Procedure for placement of outdoor advertising in Ivano-Frankivsk," approved by the Executive Committee of Ivano-Frankivsk City Council of December 29, 2009, № 657.