

	As required by ISO 9001 Effective date - _____ 2014	IC-31/05 Version 01 Changed pages 00.01
	The Executive Committee of Ivano-Frankivsk City Council	
	INFORMATION CARD Provision of the permit for the promotion	
Original: Authorized Representative for QMS Matters copies: according to the register of mailing		

Created by:	Checked by:	Approved by:
Acting Director of the Department of City Planning and Architecture _____ Gaydar V. "___"_____ 2014p.	Authorized Representative for QMS Matters _____ Lys A. "___"_____ 2014 p.	Mayor _____ Anushkevychus V. "___"_____ 2014 p.

1	Body providing the service	Department of City Planning and Architecture
2	Place of application and getting results of service	Center of Administrative Services Delivery Nezalezhnosti Str, 9 Phone/fax : 75-01-19, 75-21-41 e-mail: cnap@mvk.if.ua , web-site: www.cnap.if.ua Working hours: Monday, Thursday: 9.00 - 20.00 Tuesday, Wednesday, Friday, Saturday: 9.00 - 16.00
3	The documents required for obtaining administrative services	1. Application for a permit for the promotion (filled by the sample). 2. A copy of the certificate of registration for legal entities (certified copy). 3. Certified copy of passport (for individuals - entrepreneurs).
4	The procedure and method of submitting documents	Personally by the customer or by procurance (notarized)
5	Payment	Free
6	Term	10 days
7	Service result	Permit for the promotion
8	Method of obtaining response (output)	Personally by the customer or by procurance (notarized)
9	Legislative and regulatory basis	1. The Law of Ukraine "On Advertising". 2. Typical rules of the placing of outdoor advertising, approved by the CMU Resolution of December 29, 2003 № 2067. 3. Procedure for placement of outdoor advertising in Ivano-Frankivsk, approved by the Executive Committee of the City Council of December 29, 2009 № 657.

